

CITY OF TUPELO » MISCELLANEOUS PERMIT APPLICATION

Department of Development Services
 PO Box 1485, Tupelo, MS 38802-1485
 Phone (662) 841-6510 Fax (662) 841-6825
 E-Mail Address: gladys.ruff@tupeloms.gov tonja.richardson@tupeloms.gov



Application # (Office Use Only)

PARCEL #:

TYPE OF PERMIT APPLICATION	<input type="checkbox"/> ELECTRICAL	<input type="checkbox"/> GAS	<input type="checkbox"/> MECHANICAL	<input type="checkbox"/> PLUMBING	<input type="checkbox"/> TANK INSTALL	<input type="checkbox"/> FENCE/WALL	<input type="checkbox"/> DEMOLITION
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TYPE OF CONSTRUCTION	<input type="checkbox"/> NEW	<input type="checkbox"/> RENOVATION	<input type="checkbox"/> ADDITION	LOCATION (Address, Subdivision & Lot, or Parcel #)
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Owner <input type="checkbox"/> Contractor <input type="checkbox"/>	Deed Included <input type="checkbox"/> Not Applicable <input type="checkbox"/>	\$
Who is making application	Copy of property deed required if purchased in last 12 months	Estimated Cost

Owner Name	Phone Number	E-Mail Address
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ELECTRICAL CONTRACTOR	Phone Number	E-Mail Address	CID #
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PLUMBING / GAS CONTRACTOR	Phone Number	E-Mail Address	CID #
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MECHANICAL CONTRACTOR	Phone Number	E-Mail Address	CID #
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FIRE PROTECTION CONTRACTOR	Phone Number	E-Mail Address	CID #
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DEMOLITION CONTRACTOR	Phone Number	E-Mail Address	CID #
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The following information is required to determine the fee for the construction permit.

ELECTRICAL: Total Number of Junction Boxes: _____
 Number of 220 Volt Circuits and other Special Circuits: _____
 Motors: 5-10 hp _____ 10-20 hp _____ 20-50 hp _____ > 50 hp _____
 Is a new electric meter required? _____ What size? _____

GAS: Number of openings: (Water heaters, Stoves, HVAC units, Dryers etc.) _____

MECHANICAL: Tonnage of HVAC systems or boilers: _____

PLUMBING: Number of Commercial Traps: _____

SEWER: (\$15 if required) _____

TANK/PUMP INSTALLATION: (\$20 Per Tank/Pump)
 Tank(s) _____ Pump(s) _____

FENCE/WALL: *SITE PLAN REQUIRED, SEE REVERSE SIDE FOR AN EXAMPLE* **NO CHARGE**

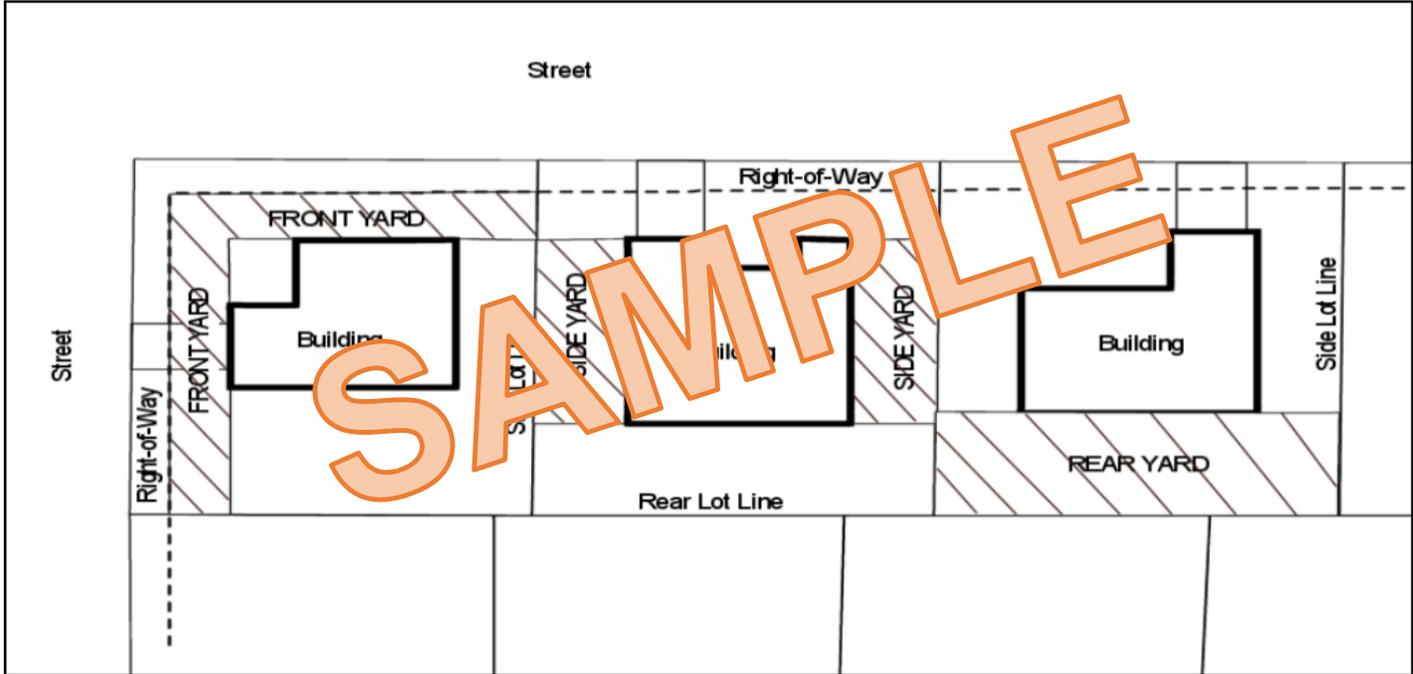
DEMOLITION: Proper Erosion Control measures are required for bringing in fill dirt or substantial clearing/grading. Proper measures include, but are not limited to, Silt Fencing, Waddles, Hay Bales, and Dikes. Applicant must initial to acknowledge understanding of these measures. Permit will not be issued without applicant acknowledgement. **NO CHARGE**
EROSION CONTROL ACKNOWLEDGEMENT

PROJECT ADDRESS:

TYPE:

APPLICATION #:

Site Plan required to show where proposed fence/wall will be placed in relation to house and property lines. Drawing must include labels and dimensions that clearly show proposed work. Site Plan may be hand-drawn and does not have to be to scale. Please submit Site Plan on separate sheet.



DESCRIPTION OF WORK TO BE DONE

CERTIFICATION

I hereby certify that I have read and examined the application and know the same to be true and correct. All Provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State of Mississippi or City of Tupelo law regulating construction or the performance of construction nor does it nullify any private covenants, deed restrictions, or other restrictions running with the title to the property upon which construction is allowed. A permit under which no work is commenced within **six (6) months** after issuance shall expire by limitation and a new permit shall be obtained before any work is started. All excess waste building material shall be removed from the building site at the expense of the owner or owner's agent. No existing easements shall be infringed

PRINTED NAME	SIGNATURE	DATE:
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If you have any questions about any part of this permit please contact the appropriate person below:

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| Permit/Contractor Information | gladys.ruff@tupeloms.gov |
| General Construction/Code Questions | penny.jolly@tupeloms.gov |
| Floodplain | dennis.bonds@tupeloms.gov |
| Zoning | marilyn.vail@tupeloms.gov |